



Notre Dame Catholic College

Established 1869

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Head Teacher: Mrs Frances Harrison BSc(Hons) NPQH

Our Ref: FH/JB/14

19th October 2018

Dear Parent/Carer

Mobile Phones

In recent years mobile phones and other electronic devices have become common place in our lives. However, to reduce disruption in school we are tightening our policy relating to these devices.

As from Monday 29th October, pupils may choose to continue to bring a mobile phone into school at their own risk. If a pupil brings a mobile phone into school they must follow the following procedures:-

- 1) Pupils are not allowed to use their mobile phones during the school day 8:15am – 3:30pm unless they have been given permission to do so by a member of staff.
- 2) If pupils choose to bring a mobile phone into school it **must** be stored in a 'Defender Pouch'. This pouch will prevent any signal being communicated to the mobile phone and stop accidental use.

We have purchased a limited number of 'Defender Pouches' to sell to pupils at a subsidised rate of £2.00 each. These will be available from 'Student Services'. Pupils will only be allowed to have their mobile phones in school if they are stored in these pouches.

The following sanctions will be in place for those pupils who do not follow the school procedures. If a member of staff sees, hears or suspects that a pupil has used a mobile phone during the school day the mobile phone will be confiscated.

- In the first instance the mobile phone can be confiscated until the end of the school day
- Any further incidents will result in the mobile phone being confiscated until a parent/carers collects the device from school.

Thank you for your continued support.

Yours sincerely

Mrs F Harrison
Headteacher